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Connecting for Health

**GP Pan User Group
Notes of Meeting No. 6
10th May 2007**

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Attendees

Dr Gillian Braunold	NHS CFH Joint GP Clinical Lead (Chair)
Dr Gerry Bulger	Microtest GP User Group Representative
Dr Manpreet Pujara	EMIS GP User Group Representative
Dr Tim Cotton	Healthy Crosscare GP User Group Representative
Dr Tom Davies	InPS Vision GP User Group Representative
Richard Gunn	iSOFT GP User Group Representative
Joanne Bailey	BMA/RCGP Representative
Dr Chris Mays	East & East Midlands Cluster GP User Group Representative
Dr Nigel Taylor	Southern Cluster GP User Group Representative
Dr Nick Lowe	North West & West Midlands Cluster User Group Representative
Dr Julia Piper	Independent Doctors Forum Representative
Stewart MacDonald	NHS Scotland Representative
Jeremy Clement	NHS Northern Ireland Representative
Sandy Scales	NHS CFH GP2GP and Healthspace
Kemi Adenubi	NHS CFH GPSoC Programme Director
Paula Moss	NHS CFH GPSoC Programme (Secretary)

Apologies:

Professor Mike Pringle	NHS CFH Joint GP Clinical Lead
Martin Dickinson	NHS Wales Representative

Non attendance:

Dr Sarah Young	Ascribe GP User Group Representative
Dr Laurie Slater	London Cluster GP User Group Representative
Dr John Parry	TPP User Group Representative

Location

The Kings Fund, 11 – 13 Cavendish Square, London, W1G 0AN

Timing:

10:30 – 15:30 hrs

Circulation:

When approved, minutes of all NHS CFH GP Pan User Groups will be published via the NHS Connecting for Health website: www.connectingforhealth.nhs.uk/gpsoc

Enquiries

Any enquiries about these minutes should be directed to the GP PUG secretary via the GP Systems of Choice mailbox gpsoc@nhs.net

1 Welcome & Introductions

The Chair welcomed all members to the meeting. All members introduced themselves in their roles.

2 Agreement of minutes of last meeting

The minutes of meeting No. 5, 22nd March 2007 were discussed and agreed.

They will be published on the GP Systems of Choice programme website
www.connectingforhealth.nhs.uk/gpsoc

3 Review of Actions

3.1 Meeting No. 1

Ref	Owner	Action	Status Update
4/2006	Kemi Adenubi	Members of the PUG to receive a copy of the draft PCT-GP agreement for review when it becomes available	Ongoing: Substantially agreed with representatives from Joint GP IT Committee. Awaiting final confirmation that all GP points closed before circulating to PCT representatives for discussion and agreement. UPDATE: Meeting No 6: Document with Joint GP IT Committee and therefore distribution pending.

3.2 Meeting No. 2

Ref	Owner	Action	Status Update
13/2006	Peter Dyke	Details of GP Clinical System provider workshop (to discuss implications of Choose and Book V4 and gain supplier input) would be notified to GP PUG members	Ongoing: Scope of CAB Release 4 under internal discussion. Workshop with suppliers not yet held.

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3.3 Meeting No. 3

Ref	Owner	Action	Status Update
23/2006	Dr John Nicholas	Request support with reference sites	Ongoing: Update, to be reconsidered within overall context of GPSoC rather than CAB in isolation.

3.4 Meeting No. 4

Ref	Owner	Action	Status Update
1/2007	Len Chard	To confirm N3 Problem Reporting procedure to GP PUG members	Outstanding: UPDATE: Meeting no 6: PM to discuss action with Len Chard
2/2007	Peter Dyke	To raise NWW hosting service opportunity with NHS CFH Infrastructure Services Team	Ongoing: PD gave an update to the round but identified that further information was required.
3/2007	Len Chard	To share findings with regard to mismatched Operating System/Telco Packet Size with GP PUG	Outstanding: PM to discuss action with Len Chard
4/2007	User Group Chairs	To work with NHS CFH N3 team to identify and resolve any outstanding issues for users of the service provision.	Discharged: This action would be actioned if GP PUG users identified any issues from their user groups and advised Peter Dyke.
5/2007	Len Chard	To provide draft of proposed revised Acceptable Use Policy for N3 for review by GP PUG	Outstanding: PM to discuss action with Len Chard

3.5 Meeting No. 5

Ref	Owner	Action	Status Update
8/2007	Gillian Braunold	To prepare a communication update to explain the share/not share option and the reasoning behind it and the process overall.	Ongoing: Pending
9/2007	Gillian Braunold	To review and update the PUG on the handling of Temporary Residency and the affects on the patient record. In particular to communicate how the record is handled i.e. if the information submitted would over-write the	Discharged: GB confirmed this action is out of scope of the SCR. However, the issues to be raised at a workshop being organised and would therefore be handled as work in progress.

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		existing record information with temporary information.	
15/2007	Kemi Adenubi	To circulate the GPSoC Data Migration Specification for review by GP PUG	Discharged:

4 GP to GP Presentation and Discussion

Sandy Scales, Primary Care IT Programme Manager, gave a presentation on the GP to GP process and reflected on the successes to date. It was reported that gains had been made through the developments identified during, and through, the clinical engagement process and that had recognised ways in which the process could be improved.

There had been approximately 6,500 patient record transfers between homogeneous systems i.e. EMIS to EMIS, InPS to InPS. There had also been transfers between systems i.e. EMIS to InPS and InPS to EMIS. Case studies on the outcomes had been produced and could be obtained by members of the group by emailing a request to Paula Moss.

There were discussions around:

- Cost benefits – G Braunold offered assistance in defining
- Paper records
- Cd distribution
- Confidentiality
- Data migration
- Data quality
- CTV3
- SNOMED
- Training

It was reported that out of the 6,500 transfers only one record was wrongly requested and that a manual process was introduced to return the record.

A recommendation from the group identified that there would need to be a process that attaches both electronic computer records plus scanned information (letters, etc) to ensure there was a complete record.

It was suggested that the GP's would find it helpful if a 'guidance' on record management was put together which would support the process of GP2GP and reduce the worry experienced by GPs around release of records and document management and that this 'guidance' would be signed off by the relevant bodies i.e. that the introduction of a governance framework supported by the MDU and Legal advice should ensure that the record is complete.

It was also suggested that there should be a similar document put together for PCTs.

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18/2007 – Gillian Braunold to raise with the Project Board a suggestion for a mandated date for SNOMED introduction.

19/2007 – Sandy Scales to make presentation available to the group.

20/2007 – Sandy Scales to pass recommendation for ‘guidance’ document on for actioning.

5 The Consent Model – current thinking

Gillian Braunold presented the Consent Model for patient options through the Care Record Service and asked for consent from the group.

Discussions based around consent to view. A Summary Record will exist for all but will not be automatically visible to any authorised user. In an emergency or fulfilling a legal ruling, then the status can be over-written.

The group approved the consent model and thought it had a lot of strength. It would be addition nally strong if the default position for patients could be that following upload the consent flag was switched to dissent to sharing- the amber box- and then effectively explicit consent to sharing could be sought as patients present for treatment in other settings. This was recommended that GB explore in the project.

6 HealthSpace

Sandy Scales gave an overview of www.Healthspace.nhs.uk, currently a stand alone health organiser. The purpose of HealthSpace going forward will be as a mechanism for access by the public to the summary care record. The timing of deployment will follow the Early Adopters programme and is anticipated to launch on or around the 11th June 2007.

NHS CFH will be proving the registration and authentication process for HealthSpace will be during the early adoptor rollout and coming up with an ‘industrialised’ solution to take forward for national rollout..

The process is that PCTs will allocate a ‘Healthspace Agent’ outside of a general practice or hospital i.e. a library, tour caravan, etc. The public are required to show proof of identification with their application form from their HealthSpace account and then their application will be processed and their advanced account with access to their individual record only being activated. The system will be available for 16 year olds upwards.

The group raised questions on the use and validity of this information which were answered.

7 Electronic Transfer of Prescriptions

A presentation followed by Kieron Martin of NHS Connecting for Health on the electronic Transfer of Prescriptions.

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The issues raised centred around the repeat dispensing process and the concern raised was around the use of paper in parallel. The group requested an understanding of why this process was being adopted.

21/2007 – Mike Pringle to discuss with ETP and respond to group.

22/2007 – Mike Pringle to find out if there is a clinician on the ETP Programme Board and invite Gillian Braunold to the relevant part of the meeting.

23/2007 – Gillian Braunold to call a meeting involving Tim Donohue, Mike Pringle, Cheryl Cowley, Tom Davies, Susan Grieve, to discuss clinical governance around ETP R2.

ETP will be adopting the Aداstra system for the out of hours coverage.

The biggest benefits will be in the reduction of paperwork at the PPA.

8 GP Systems of Choice update

Kemi Adenubi, Programme Director for GPSoC, gave an update on the OJEU evaluation process and thanked those from the group who took part. She advised that the feedback given had been positive overall from the suppliers, PCT representatives and GPs involved in the process.

It is advised that there will be a similar process for the BAFO stage of the process which will be on the 18th and 19th June. A request was made to the group for volunteers to be involved in the process. In addition input is required on the the communication tools and routes and the messages to be transmitted on GPSoC.

The OGC review on the programme had reached Gateway 3 – readiness for investment - and the outcome was positive pending approvals from HM Treasury.

The Lot 2 Data Migration procurement was also progressing a request was made to the group for interested clinicians to take part. It was felt by the group that involvement should be by GPs who had an interest in this area and some names were put forward for consideration.

24/2007 – All - please identify interested GPs for this process via email to GPSoC mailbox

9 AOB

SNOMED: A discussion took place around the timings of introduction of SNOMED and the group felt that there was no issues in adopting SNOMED but that the back office administration will be affected and therefore it would be useful to understand when suppliers were intending to implement.

10 Future Meetings

It was agreed that future meetings will be 25th July, 6th September and 12th December 2007. The meetings will be held in The Kings Fund, Central London at either 10:30am to 3:30pm or 11.00am – 4.00pm.