

**FINAL – NOTES FROM GP PAN USER GROUP  
APPROVED**



***Connecting for Health***

**GP Pan User Group  
Notes of Meeting No. 9  
24<sup>th</sup> January 2008**

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**Attendees**

Dr Manpreet Pujara	NHS CFH GP Clinical Lead (Acting Chair)
Dr Gillian Braunold	NHS CFH Joint GP Clinical Lead
Dr Gerry Bulger	Microtest GP User Group Representative
Dr Joanne Bailey	BMA/RCGP Representative
Dr Charlie Stuart-Buttle	EMIS User Group Representative
Dr Nigel Taylor	Southern GP Clinical Advisory Group
Dr Paul Nathan	TPP User Group Representative
Dr Tim Cotton	Healthy Crosscare User Group Representative
Dr Tom Davies	InPS Vision User Group Representative
Richard Gunn	iSOFT User Group Representative
Teresa McCrory	NHS Northern Ireland Representative
Sandy Scales	NHS CFH GP2GP and Healthspace
Dr Julia Piper	Independent Doctors Forum Representative
Dr Sarah Young	Ascribe User Group Representative
Kemi Adenubi	NHS CFH GPSoC Programme Director
Stewart MacDonald	NHS Scotland Representative
Paula Moss	NHS CFH GPSoC Programme (Secretariat)

**Apologies:**

Brian McKeown	NHS Northern Ireland Representative
Dr Chris Mays	East of England GP Clinical Advisory Group
Martin Dickinson	NHS Wales Representative
Dr Nick Lowe	North West & West Midlands GP Clinical Advisory Group
Dr Tony Penney	East Midlands Clinical Advisory Group

**Location**

The Kings Fund, 11 – 13 Cavendish Square, London, W1G 0AN

**Timing:**

10:30 – 15:45 hrs

**Circulation:**

When approved, minutes of all NHS CFH GP Pan User Groups will be published via the NHS Connecting for Health website: [www.connectingforhealth.nhs.uk/gpsoc](http://www.connectingforhealth.nhs.uk/gpsoc)

**Enquiries**

Any enquiries about these minutes should be directed to the GP PUG secretary via the GP Systems of Choice mailbox [gpsoc@nhs.net](mailto:gpsoc@nhs.net)

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## 1 Welcome & Introductions

The Chair welcomed all members to the meeting. All members introduced themselves in their roles.

## 2 Agreement of minutes of last meeting

The minutes of meeting No. 8, 6<sup>th</sup> September 2007 were discussed and were agreed.

They will be published on the GP Systems of Choice programme website at [www.connectingforhealth.nhs.uk/gpsoc](http://www.connectingforhealth.nhs.uk/gpsoc)

## 3 Review of Actions

### 3.1 Meeting No. 1

Ref	Owner	Action	Status Update
4/2006	Kemi Adenubi	Members of the PUG to receive a copy of the draft PCT-Practice Agreement for review when it becomes available	<b>Ongoing:</b> Substantially agreed with representatives from Joint GP IT Committee. Awaiting final confirmation that all GP points closed before circulating to PCT representatives for discussion and agreement. <b>UPDATE:</b> Meeting No 6: Document with Joint GP IT Committee and therefore distribution pending. <b>UPDATE:</b> Document seen by User Group Chairs and will be more widely distributed following further review <b>Discharged:</b> Available on the GPSoC web site.

### 3.2 Meeting No. 6

Ref	Owner	Action	Status Update
18/2007	Gillian Braunold	The group felt at an early introduction to SNOMED was a priority and asked for clarity to understand the pathway for current codes to SNOMED. The Chair felt that a workshop would be helpful and would discuss internally to open a non-commercial discussion to understand the actual problems and understand where the issues are.	<b>Ongoing:</b> A workshop to be organised. <b>Discharged:</b> Dr Grant Kelly to update the group at today's meeting.

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19/2007	Richard Gunn	to discuss support of a tool kit for migrations of a GP Practice with WM.	<b>Discharged:</b> Discussions have taken place
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### 3.3 Meeting No. 7

Ref	Owner	Action	Status Update
27/2007	Len Chard	27/2007: Len Chard to update the FAQ's and populate with type of information relevant to installations and send location/address for distribution to group via Secretary.	<b>Discharged:</b> PM: Spoke to N3 and FAQs have been updated with installation information.
29/2007	Len Chard	To provide a link to the section on FAQ's	<b>Discharged:</b> PM: email link was now being sent to group at <a href="http://www.n3.nhs.uk">http://www.n3.nhs.uk</a> .
30/2007	Gillian Braunold	Gillian Braunold to arrange for Len Chard to be invited to the National Advisory Group.	<b>Discharged: PM:</b> Have requested this through the OCCO secretariat.
33/2007	Peter Dyke	Details of GP Clinical System provider workshop (to discuss implications of Choose and Book V4 and gain supplier input) would be notified to GP PUG members as and when identified To be passed to Max Finch. P Dyke to forward and discuss with Max and provide an update for the group.	<b>Ongoing:</b> Identified contact is now Chris Elkins and a further request has been made. Update pending. <b>Discharged:</b> Presentation given at this meeting by Stephen Miller, Medical Director, C&B.
35/2007	Gillian Braunold	To discuss with Mark Davies the position of Chair of the GP Pan User Group from December 2007.	<b>Ongoing:</b> Discussions due to take place on 12 <sup>th</sup> February. The members will be updated at the next meeting. <b>Discharged:</b> Chair has passed to Dr Manpreet Pujara. GB and MD would like to continue to receive the papers and invitations and will attend from time to time.

### 3.4 Meeting No. 8

Ref	Owner	Action	Status Update
40/2007	Richard Gunn	RG to discuss support of a tool kit for migrations of a GP Practice with Will Moss.	<b>Discharged:</b> Discussions continued outside the meeting and RG reported action had been discharged.

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41/2007	Paula Moss/Gillian Braunold	To distribute the TOR overview to the Group for the Safety Test of EPA R2 once received from Gillian Braunold.	<b>Ongoing: PM:</b> Have requested this information from Tim Donoghue. Pending a response.
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#### **4 Points raised as actions from previous minutes**

27/2007 Len Chard: The group would like to understand when the new N3 site will be released which tests the speed of links. Can an update be given to the group?

#### **5 Presentation by Stephen Miller, Choose and Book**

Stephen Miller, Medical Director of Choose and Book gave a presentation and an introduction on his background and experience for the role of Medical Director. Stephen also gave an update on current utilisation trends, benefits realisation, functional developments and aims for 2008 for Choose and Book.

**42/2008: Paula Moss to distribute the presentation given by Stephen Miller to the group. Discharged:** Presentation distributed to the group

**43/2008: Stephen Miller to distribute the evidence of the impact of online consultants review with the group. Discharged:** Presentation distributed to the group

**44/2008: Paula Moss to identify and notify the group of the PCT user groups used for Choose and Book including the SHA C&B Forum and the C&B User group members. Discharged:** List distributed to the group

Stephen showed the group the functionality on Release 4 which is expected to come in line in April 2008 and notified the group that some functionality would not be available initially based on the primary care and secondary care infrastructure. Stephen advised that it would be towards the end of the year before all functionality was available. Communication for these changes will be through the SHA leads but there will also be road shows to support the messages getting out. The group asked if it could be possible to identify the services prior to inputting the patient details. This question would be taken back as feedback and would be considered.

#### **6 Presentation by Angela Whitlock, TraMS**

Angela Whitlock, TraMS Delivery Manager for NHS CFH Education, Training and Development Programme gave a presentation to the group about the TraMS project. The group were told that the database of synthetic but realistic records has reached 300,000 records but the capacity was 1.5 million. The clinical systems suppliers currently train on the use of the system but not why the system needs to be changed in that way and therefore TraMS was developed to support the integrated learning for front line staff.

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The group suggested that user groups and suppliers were a rich source of information for the development of TraMS.

**45/2008: PM to distribute the presentation delivered by Angela on TraMS to the group.**  
**Discharged:** *Papers distributed to the group.*

## **7 Discussion by Sandy Scales, GP2GP**

Sandy Scales gave an update to the group which identified that there had been 65,000 transfers with no lost data. Sandy explained that the implementation to roll out would be PCT based with the support of 1 days training. The roll-out would be organised by the PCT with Q&As and a briefing pack and the PCT deciding which practices were eligible to be part of the implementation.

Every PCT had been contacted to explain the approach and if a practice has not been booked in for training then the PCT will need to ask for this. The group discussed the implementation approach and the user expectation of GP2GP. There was comment raised that communications would need to include information on the translation of different systems. Sandy agreed to take back comments and report back to the group.

## **8 GP Systems of Choice Update, Kemi Adenubi**

Kemi Adenubi advised the group that GPSoC was entering its implementation phase and the focus was on ensuring that PCTs signed practices up before the end of March 2008. To assist with this a new implementation approach had been adopted which identified that if a practice was eligible to enter GPSoC with their current system then they would be signed up by the PCT unless the practice specifically stated otherwise. This was being communicated via the web site and also in a letter to be sent from the GPC to the LMCs.

Once practices are signed up to GPSoC the focus will move to the role that users play in the assurance of systems, service management and requirements review and prioritisation.

### **8.1 Assurance**

Suppliers had commented on the difficulty of getting through the assurance process. The group were advised that NHS CFH does not wish to become a block on delivery and is looking at how to streamline the assurance processes. The group expressed strong support for a proposal to involve users in the assurance process, particularly at the requirements and system design stages. There was some discussion about balancing the need for suppliers to be able to issue patches to resolve problems with the live system against a need to introduce greater discipline and configuration control into suppliers' existing ways of working.

### **8.2 Service Management**

The group was told that the service management arrangements for GP systems had been discussed by the GPSoC Advisory Group. The NHS CFH service management team are

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considering how to incorporate the feedback into the design of the service management regime for GPSoC. Key issues related to getting real-time communication about live service issues and agreeing how PCTs and users will be able to take part in the service reporting and review processes.

### **8.3 Requirements**

There was discussion around the prioritisation of requirements being placed on suppliers by NHS CFH, DH and the wider GP community and how best to handle these to ensure the suppliers meet the practices' needs and national policy requirements

## **9 Summary Care Record – Gillian Braunold/Phil Clayton**

Gillian gave an update to the group on the Summary Care Record and how the technical issues were being addressed with suppliers. Phil Clayton explained the prioritisation for the Summary Care Record and gave a presentation to the group. Representatives from iSoft and CSC joined the meeting.

It was felt that the group would benefit from a presentation by CSA Development of Spine applications.

**46/2008: Gillian Braunold to identify who should present on CSA Development of Spine applications and advise Paula Moss for invitation to be extended. Update:** *Invitation sent to Andy Carr to address the group.*

Gillian suggested that requirements should come to the group in draft to ensure a rounded approach is reviewed prior to release and perhaps this could be a role for the group in the future. Gillian also suggested that specification should also be distributed to the group.

**47/2008: Manpreet Pujara/Gillian Braunold to discuss and advise if requirements and specification would be distributed to the group in future.**

**48/2008: Paula Moss to distribute the presentation given by Phil Clayton to the group and the link to the web site. Discharged:** *papers distributed*

## **10 AOB**

Members of the group were asked to update their membership details from the list supplied by Friday 1<sup>st</sup> February so that the list can be updated on the web site.

Gillian Braunold suggested that an agenda item for the next meeting should be the Healthspace Strategy.

**49/2008: Paula Moss to extend an invitation to Sandy Scales to update the group on the Healthspace Strategy. Discharged:** *attending this meeting*

The group requested that the September meeting should be changed to accommodate members commitments.

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## **11 Future Meetings**

The following dates have been suggested for discussion at the next meeting:

15<sup>th</sup> May 2008

18<sup>th</sup> September 2008 – please note this is a change.

27<sup>th</sup> November 2008

The meetings will be held in The Kings Fund, Central London at either 10:30am to 3:30pm or 11.00am – 4.00pm.

Agenda's and papers would be distributed one week prior to the meeting commencement.