

GMS IT – Gaining Access to QMAS Guidance Note for SHA's

The purpose of this guidance note is to inform SHA GMS leads of the **action** they need to take to enable SHA colleagues to access QMAS, the new national system to support the quality and outcomes framework. It assumes the reader is familiar with the contents of the QMAS Bulletins sent to SHA GMS leads since the beginning of the year.

Accompanying this guidance is the **QMAS SHA User Details Utility**, an Excel Workbook. This utility will enable you to supply the details of SHA colleagues who will be given access to view SHA level quality and outcomes framework (QOF) summary reports and PCT level QOF achievement reports within their authority.

GMS IT – QMAS Bulletins and guidance notes: <http://www.npfit.nhs.uk/programmes/qmas>

If you have any questions please contact: QID@npfit.nhs.uk

The purpose of QMAS

The GMS Contract's quality and outcomes framework requires practices to demonstrate the quality of care that they deliver and be financially rewarded for the delivery of that care. QMAS has been implemented to support this process. This one-way automated flow of information from practices to PCTs each month will enable practices to analyse their achievement data and make claims to the PCT. The PCT will send this data to their Payment Agencies in order to generate payments.

SHA QMAS Users

You, the SHA GMS lead and up to four SHA colleagues will be assigned the role 'SHA QOF data view'. This role will give these people the ability to log into QMAS and view SHA level QOF summary reports and PCT level QOF achievement reports within their authority.

Instructions for QMAS SHA User Details Utility

The utility is a simple Excel workbook, comprising two worksheets. To activate the utility double click on the Excel icon. Each of the worksheets is named and should be accessed in the following order:

1. **Introduction:** A brief explanation of the purpose of the utility. Once you have read this click on the second tab *SHA users*.
2. **SHA Users:**

Supply the following details for up to five SHA QMAS Users:

- First name
- Last name
- Email address
- Phone number

Following completion the spreadsheet must be saved using the original filename.

It is very important that the supplied email addresses are entered correctly, as QMAS logon information will be sent out via email. Please take time to double check the details provided.

Following completion

Email the completed spreadsheet to: QID@npfit.nhs.uk by **9 November 2004**. Only those SHAs who have returned a completed QMAS SHA User Details Utility to the above email address by the deadline will be able to use QMAS.

These details will be uploaded into QMAS following which user ids and passwords will be sent out by email to the people in the QMAS SHA User Details Utility.

Frequently Asked Questions

This section outlines the most common questions asked of the QMAS SHA User Utility.

This guidance note assumes that we are all aware of QMAS. Where do we find more information?

The QMAS Bulletin, published April 2004 provides an overview. Detailed, underpinning guidance on the GMS Contract quality and outcomes framework was published by the Department of Health in December 2003.

GMS IT – QMAS Bulletin: <http://www.npfit.nhs.uk/programmes/qmas>

Delivering Investment in General Practice-Implementing the new GMS Contract:
http://www.dh.gov.uk/PublicationsAndStatistics/Publications/PublicationsPolicyAndGuidance/PublicationsPolicyAndGuidanceArticle/fs/en?CONTENT_ID=4070242&chk=tokzna

When will we, at the SHA get access to QMAS?

You will be able to gain access in December 2004.

Will my QMAS user id be different to my other user ids?

Yes. You cannot use your QMAS user id to log into email, GP clinical systems etc., and vice versa.

Where can I find out how to use my user id and password and log into QMAS?

Detailed training can be found on the QMAS training website.

QMAS Training website: <http://www.qmastraining.nhs.uk>

What Data will I be able to view on QMAS?

You will be able to view monthly reports containing an aggregation of points, achievement points and pounds for the PCTs in your authority.

Will there be SHA training on how use QMAS?

Yes there will be computer based training (CBT) made available on the QMAS training website later this year.
